



POSITION DESCRIPTION:

The Technical Director is a full-time position with benefits. The Technical Director is responsible for audio-visual technical and creative development, production, and training, relative to all aspects of live and production oriented audio-visual needs of Rose Drive Friends Church. In addition, the Technical Director ensures that technical ministries continue to grow in scope, effectiveness, and quality of excellence in alignment with the church's vision, mission, values and strategic plans.

- Responsible for excellence in front-of-house operation for all weekend services. Provides additional training and expertise to improve the mixing skills of our current volunteers.
- Recruits and trains qualified operators for all worship services, ministry events, and special events of Rose Drive Friends Church, including but not limited to Sunday morning services.
- Partners with the Worship Arts staff to develop plans and strategies for ongoing AV related improvements and buildouts.
- Establishes standards of operation and quality for AV ministries and oversees continuous improvement to those standards.
- Keeps current with new technology development in equipment, hardware, and computer software programs and plans for continual education of AV team leaders and volunteers.
- Provides technical expertise and solutions relative to live audio, recorded audio, web audio, lighting, and stage production for the church facility.
- Continually works on developing and improving personal skills for use in ministry so that the AV ministry can grow. Participation in workshops, conferences, seminars, etc. is encouraged and expected.
- Responsible for maintaining AV and Facilities AV budgets within approved annual guidelines as well as developing written strategic and expenditure proposals as needed throughout the year.
- Partners with various agents such as IT, Telecom, building contractors etc. relative to the development and operation of systems that interface with AV systems and operations.
- Attends one-on-one staff meetings and group staff meetings as directed.

SUPERVISORY RESPONSIBILITIES:

- Develops and manages an AV volunteer ministry, which includes the development of volunteer job position descriptions and integration of aptitude assessments.

SKILLS AND EXPERIENCE:

Working knowledge and hands-on proper operation of various systems to include but not limited to:

- High proficiency in design, implementation, operation, and repair of audio, lighting and video systems.
- Experience mixing large audio consoles in a live setting.
- Operate, maintain and troubleshoot Audio Visual systems throughout multiple venues.
- Maintenance, set up, and operation of portable Audio Visual systems for special events located outside of the church building.
- Experience with programming and operating digital lighting consoles, lighting fixtures and DMX wiring.
- Experience with video switchers, video cameras, live streaming, and recording.
- Must possess strong computer skills, including proficiency with Microsoft Office (Outlook, Word, Excel, and PowerPoint).

- Computer system and software operation (currently using Pro Presenter.)

WORKING RELATIONSHIPS:

- Responsible as team leader and coach for AV Ministry volunteer teams
- Responsible to the Pastor of Worship Arts
- Accountable to Lead Pastor
- Full-time status with normal weekday staff hours plus flexibility for creative work that must be done outside of normal staff hours. Typical work week is Sunday – Thursday, with priority placed on Easter and Christmas seasons.

PERSONAL ATTRIBUTES:

- Professing, growing, committed Christian of exemplary personal and family life. 1 Timothy 3:8-10,12,13.
- Evangelical orientation in Theology and spirit; in full agreement with the doctrinal position of Rose Drive Friends Church; must be a regular attender and become a member of Rose Drive Friends Church.
- Belief in an environment of cooperative teamwork with other members of the Rose Drive Friends Church staff, elders, and lay ministry teams.

EDUCATION:

Two to five years related experience and/or training. Degree from in audio-visual or related field favorable but not required.

PHYSICAL REQUIREMENTS:

Qualified candidates must be able to lift up to 65 lbs. (with or without assistance), stand and walk for long periods of time, work independently, and speak.

CHURCH PROFILE:

Rose Drive Friends Church is an Evangelical Friends Church located in north Orange County, CA.

Denomination: Friends Church Southwest - <http://www.fsw.church>

Attendance: 700

Number of worship services: 2

To apply for the position of Technical Director, please send a resume and cover letter to jobs@rdf.org.